

COURSE TITLE

ORDER PICKER OPERATOR SAFETY SYLLABUS

APPLICABLE ABA GROUPS OR EQUIPMENT TYPES

(PLEASE SEE [HTTP://WWW.TRAIN-A-LIFT.CO.UK/ABA-WORKPLACE-TRANSPORT-GROUPS/](http://www.train-a-lift.co.uk/aba-workplace-transport-groups/) FOR FURTHER INFORMATION ON ABA GROUPS.)

E1, E2

NOTE: For A1 low-level order pickers please see "Pedestrian Pallet Trucks (Low Level and Manual)" syllabus, for A2 low level order pickers please see Rider Pallet Trucks" syllabus.

ACCREDITING BODY



COURSE DURATION AND CAPACITY (1 DAY = 7.5 HOURS)

Number of Attendees				3	2	1
Novice Length (hours)	-	-	-	30	22.5	15
Experienced Course Length (hours)	-	-	-	15	7.5	7.5
Safety Refresher Course Length (hours)	-	-	-	7.5	7.5	5

CONVERSIONS ARE POSSIBLE FOR DELEGATES WITH APPROPRIATE EXISTING CERTIFICATION FOR THE FOLLOWING EQUIPMENT TYPES:

- Order Pickers
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NOTES

n/a

COURSE OBJECTIVES

To train personnel in the practical skills and job safety knowledge necessary for the operation of order pickers to the accredited standards of ITSSAR and the ABA Workplace Transport 2012.

COURSE CONTENTS (THEORY)

- The Need to Train & Statutory Requirements
- Rated Capacities-Stability and Instability
- Video (Where applicable)
- Operating Safety Code & Site Safety Rules
- Multi Choice Theory Test

COURSE CONTENTS (PRACTICAL)

- Introduction to the Machine
- Control Familiarisation and Practice
- Daily Checks/Battery Charging & Simple Maintenance
- Basic & Advanced Steering/Manoeuvring Practice, (Open Area & Aisle)
- Use of Hydraulic Controls
- Basic Load Handling and Order Picking Practice
- Advanced Load Handling and Order Picking Practice
- Emergency Procedures
- Recommended Practical Skill Tests

COURSE DOCUMENTATION

Training records and Progressive Assessment report forwarded to employer. TOP Scheme registration completed on behalf of customer.