

COURSE TITLE

CATEGORY 1 INSTRUCTOR EXAMINER NOVICE REGISTRATION SYLLABUS

APPLICABLE ABA GROUPS OR EQUIPMENT TYPES

(PLEASE SEE [HTTP://WWW.TRAIN-A-LIFT.CO.UK/ABA-WORKPLACE-TRANSPORT-GROUPS/](http://www.train-a-lift.co.uk/aba-workplace-transport-groups/) FOR FURTHER INFORMATION ON ABA GROUPS.)

RELEVANT TO ANY ABA RIDER, STACKING TRUCK

ACCREDITING BODY



COURSE DURATION AND CAPACITY (1 DAY = 7.5 HOURS)

Number of Attendees	6	5	4	3	2	1
Novice Length (hours)	75	75	75	75	75	75
Experienced Course Length (hours)	-	-	-	-	-	-
Safety Refresher Course Length (hours)	-	-	-	-	-	-

CONVERSIONS ARE POSSIBLE FOR DELEGATES WITH APPROPRIATE EXISTING CERTIFICATION FOR THE FOLLOWING EQUIPMENT TYPES:

- None
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NOTES

n/a

COURSE OBJECTIVES

To train sufficiently experienced forklift and industrial truck operators in the techniques and methods necessary to deliver instruction and examination to equipment operators within their company or group. Suitable delegates should meet the standards necessary for registration and certification on the ITSSAR national register of Category 1 instructors, in accordance with the HSE Approved Code of Practice and supplementary guidance.

COURSE CONTENTS (THEORY)

COURSE CONTENTS (PRACTICAL)

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| <ul style="list-style-type: none"> • The Need to Train & Statutory Requirements • Health & Safety at Work Act 1974- Section 2,7 & 8 • LOLER (The Lifting Operations and Lifting Equipment Regulations 1998) • PUWER (Provision and Use of Work Equipment Regulations 1998) • MHSWR (The Management of Health and Safety at Work Regulations 1999) • Accident Statistics • Basic Operator Theory Lessons • Role of an Instructor, Learning Incentives and How People Learn • Basic Principles of Instruction, Simple Job Analysis • Structure & Preparation of Practical Lessons • Structure and Presentation of Classroom Lessons including Use of Visual Aids • Principles of Assessment & Testing • Completion of Training Records and Certification • Instructor Theory Tests | <ul style="list-style-type: none"> • Operators tests to Instructor Level • Simple Job Analysis & Completing Breakdown Sheets • Presentation of Practical Demo & Practical Lessons • Presentation of Classroom Lessons Using Visual Aids • Construct, Conduct & Mark Practical Tests • Assessments of Practical and Classroom Lesson Presentation • Assessments of Carrying Out Practical Tests • Assessments of Completing Training Records & Report Writing |
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COURSE DOCUMENTATION

Training records and Progressive Assessment report forwarded to employer. TOP Scheme registration completed on behalf of customer.